

User Basics – Additional Resources

Self-serve Websites:

- RingCentral University: <https://university.ringcentral.com/>
- Support: <https://support.ringcentral.com/>
- Support - More Online Training: <https://support.ringcentral.com/training/mvp.html>

Polycom VVX 250:

- Polycom Phones - Support: <https://support.ringcentral.com/getting-started/desk-phones/poly-vvx-250.html>
- Desk Phones eLearning : <https://university.ringcentral.com/en-mvp-ub-get-started-with-ringcentral-desk-phones>

Getting Started with Phone : <https://university.ringcentral.com/en-mvp-ub-phone-basics-mvp>

1. *Call a Colleague*
2. *Practice transferring*
3. *Conference in more people with Add (or Conf. from desktop phone)*
4. *Test Call Park*
5. *Check your voicemail*

Getting Started with Messages : <https://university.ringcentral.com/en-mvp-ub-message-basics-mvp>

1. *Connect with a colleague with a direct message*
2. *Upload a file*
3. *At-mention a colleague*
4. *Create a dummy Team chat*
5. *At-mention your team*

Getting Started with Video : <https://university.ringcentral.com/en-mvp-ub-video-basics-mvp>

1. *Schedule a meeting*
2. *Join a meeting*
3. *Share your screen*
4. *Send a private chat*
5. *Use annotation*